附件3

专业技术职务任职资格评审简表

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| 姓名 | |  | | | 性别 | |  | | 出生  年月 | |  | | 民族 | |  | | 政治面貌 | |  |
| 参加工作时间 | |  | | | 从事档案工作时间 | |  | | 工作  单位 | |  | | | | | | 行政职务 | |  |
| 学历 | |  | | | 毕业院校 | |  | | | | | 专业 | |  | | | 毕业时间 | |  |
| 现任档案专业技术职务 | | | |  | | | 评审时间 | | |  | | | | 申报专业  技术职务 | | | |  | |
| 同级别非档案专业职务 | | | |  | | | 评审时间 | | |  | | | |
| 外 语  程 度 | |  | | | | | | | | 计算机程 度 | |  | | | | | | | |
| 主  要  工  作  经  历 | | 起止时间 | | | | 工作单位 | | | | | | | | | | 所从事工作 | | | |
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| 主 要 工 作 业 绩 | |  | | | | | | | | | | | | | | | | | |
| 专  业  获  奖  情  况 | |  | | | | | | | | | | | | | | | | | |
| 任现职以来发表、出版的著作、论文 | | | | | | | | | | | | | | | | | | |
| 发表年月 | | 出版、发表  何处(注明刊号) | | | | | 著作、论文题目及字数 | | | | | | | | 合/独著、译 | | 合著中承担部分及字数 | |
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| 单位推荐意见（注明是否破格推荐） | | 负责人（签名）： 公 章  （所在单位）  年 月 日 | | | | | | | | 负责人（签名）： 公 章  （呈报单位）  年 月 日 | | | | | | | | |

注：A4纸1页，正反两面打印